



## **SPECIALIST TRAUMA PROGRAM MANAGER – 1800 Respect**

### **The Opportunity**

The Specialist Trauma Program Manager is located within the 1800RESPECT program, and in consultation with Medibank Health Solutions, is responsible for the coordination of service delivery, and for providing leadership and support to a team of Specialist Trauma Counsellors.

This is a brilliant development opportunity for an existing Leader looking to diversify their experience, or an aspiring Leader to make their mark in a diverse and dynamic organisation. The role of Specialist Trauma Program Manager is fixed term to 31 January 2021.

### **Key accountabilities of the role will include:**

- Provide leadership and oversee the day-to-day operations of the Specialist Trauma Counselling team, ensuring adhere to the Medibank Health Solutions Model;
- Review statistical data and internal reports, and participate in partnership meetings;
- Participate in service review processes and implement service improvements;
- Ensure accuracy and integrity of client case notes and data in accordance with Medibank standards;
- Manage oversight of Program activities such as rostering and scheduling of meetings; and
- Provide on call support as required by program demands.

### **Essential Criteria:**

- A qualification in counselling, psychology, social work, or similar;
- Significant experience in Managing programs and/ or leading a team of Specialist Counsellors in the domestic violence or related sector;
- Significant experience as a Trauma Specialist Counsellor, and/or experience in providing specialised sexual assault, domestic and family violence counselling and/ or support services;
- High level communication and interpersonal skills to form strong relationships with key Medibank stakeholders, and internal stakeholders; and
- Strong analytical abilities, and decisive problem solving skills;
- Knowledge of theoretical approaches and foundations when working with women and children experiencing domestic and family violence.

### **Benefits of joining WSSSA**

- We are an essential service
- Collaborative environment where women thrive
- Salary sacrifice options
- Wellbeing program

Applications must include a resume and a cover letter, briefly addressing the Person Specification criteria within the Position Description.

### **Applicants must:**

- Hold a current full drivers licence



- Eligible for or currently hold DHS Working with Children check and National Police Clearance

Inquiries can be emailed to [natalies@womenssafety.com.au](mailto:natalies@womenssafety.com.au)

*WSSSA is an Equal Opportunity Employer, committed to building our strengths through a diverse and inclusive workforce.*

*Aboriginal and Torres Strait Islander applicants, applicants of culturally diverse backgrounds, those with disability, and gender diverse applicants are strongly encouraged apply.*